

MARKET WESTON PARISH COUNCIL

Minutes of Market Weston Parish Council meeting held on Tuesday 13<sup>th</sup> November 2018 7:30pm in Market Weston Village Hall.

Present: Cllrs: G Hatten, R Hood, S Austin, S Allen, M Martin & B. Cllr Bull

1. Apologies: Cllr: D Fulcher, A Hall & C. Cllr J Spicer

In the absence of Cllr Fulcher, Cllr Martin chaired the meeting.

2. Members Declarations of Interest and Dispensations:

2.1 To receive declarations of interest from councillors on items on the agenda. None.

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None

3 Minutes - Minutes of Thursday 30<sup>th</sup> September and Tuesday 16<sup>th</sup> October 2018 meeting agreed and signed as a correct record.

4. Meeting open to the public 5 members present.

Concerns were raised, by a number of residents, about the application for an increase in size of the single storey side extension, already built and the installation of sound attenuation fence at Liberty House. They felt there were a number of reasons for objecting to the application these included: The red boundary line shown in 'block plan' of Liberty House is incorrect. The Certificate of Ownership shown on DC/18/2137/HH is incorrect. The latest extension is out of character and design with the existing extensions. The extension is in itself considerably larger than the original house. The Structural Engineers Report and Recommendations' concerning the span of the roof was based on the size on the original plan and not actually on the size of the extension built. The Parish Council will take these comments in to consideration when discussing the application later in the meeting.

5. Report of County Councillor: J Spicer

Cllr Spicer was unable to attend the meeting.

6. Report from B. Councillor: C Bull

Cllr Bull had no report to make.

7. Report from Police:

No report received.

8. Progress reports. For information, from:

8.1 Chairman

8.1.1 Bench at Village Hall.

Cllr Martin has stained the newly repaired bench.

8.1.2 Rope Swing. There was no update on the swing.

**8.2 Clerk:**

8.2.1 Boundary Commission review, see under Correspondence/ Report on Parish Conference

### 8.2.2 Report on Parish Conference

The Clerk attended the recent Town and Parish Conference on the 15 October in Mildenhall and provided the brief report below:

Introduction and welcome by Councillor Robert Everitt who is responsible for Families and Communities in St Edmundsbury. Jill Korwin – gave an update on St Edmundsbury and Forest Heath Single Council changes after the elections. New West Suffolk Council will be the 7<sup>th</sup> largest District Council in the UK. Focus is on delivering services/ stabilising finances/ opportunities for savings. It is a complex project plan involving policy alignment.

Boundary review – 23 October the Boundary Commission will be made public. Fewer councillors - from 72 to 64. Wards sizes are approximately 2,000.

Civic Leadership review – Mayor or Chairman? 20 November it will go to the shadow council.

Budget – needs to be balanced and sustainable. Key principles are strategic for growth/ housing/farming and communities/ savings to be achieved. £4 million has been saved already by joining together.

County lines – national/ local/press coverage/ serious safeguarding (e.g. drug lines from London to recruit youngsters in our area)

West Suffolk Community Partnership – working to take action to reduce violence/ harm to individuals/ keep alert/ feedback regarding concerns. Report using 101/ training later to look out for signs.

Overall it is a positive time for West Suffolk and St Edmundsbury Council. Connectivity leads to strong communities.

Civil parking enforcement was raised. There is not enough Parliament time at present. The legal process has been pushed back. Response due by 19 November.

Andy Oswald - Community Energy, Warm homes/ healthy people. Leaflet available.

£1,000 grants available for community buildings e.g. village halls re- heating, lighting

Green Business Grant – adviser can come to do an audit and a report free - looks at energy use/ efficiency/ reusable energy looks at the Carbon Footprint of the village. There is a Rural Community Energy Fund.

Sally Connick - Good Neighbourhood Planning – Loneliness. The Government Loneliness Strategy was launched today, discussions around ways of setting up groups to combat loneliness in rural communities as well as towns. Encouraging a mix of people, elderly and younger.

### 9.3 Footpath sign

The footpath sign by the church is at the Hopton end of the Church graveyard, has fallen down, due to a rotten post, and the actual sign has broken too, this has been reported to SCC.

## 9. Finance.

**9.1 Payments.** The following payments were approved:

Admin			£545.52
RBL	Wreath donation	100150	£50.00
CAS	Website hosting	100151	£60.00

### 9.2 Budget

The Clerk prepared some figures for consideration. The budget, and precept amount, will be finalised at the January meeting.

**10. Planning Matters** to include any applications/decisions received since the agenda was posted.

10.1 DC/18/2137/HH Householder Planning Application (i) single storey side extension (following demolition of existing conservatory) (ii) install sound attenuation fence (Previous Application DC/16/1930/HH. Liberty House, Hepworth Road, Market Weston Suffolk IP22 2PF. Ms Juliet Hargraves.

**The Parish Council felt that there were a number of issues that need to be addressed concerning this application.**

**I was felt that the extension size was not subservient to the original dwelling size and as such would potentially be a breach of policy?**

**The sound attenuation fence was not fit for purpose and would not serve to reduce the noise from the parties that are regularly held at the house.**

**Questions were raised about the structural aspect of the structural engineers report. If this was based on the original size of the extension (as submitted previously) can it guarantee the structural integrity of the extension?**

10.2 update on DC/18/1683/FUL & DC/18/1684/LB Change of use and conversion of existing farm buildings to a mixed use scheme comprising of holiday let accommodation (C1), office space (B1) and artists/craft studios Village Farm The Street, Market Weston

The case officer agreed that construction and delivery traffic needs to be controlled and this is possible by condition with a delivery and construction management plan. There are still two ecology surveys outstanding (bat emergence surveys and newts) which cannot be undertaken at this time of the year. Whilst the applicant is still in discussion with the Ecology Officer, it does not appear that there are exceptional circumstances to leave these surveys to a condition in accordance with Natural England Standing advice and also with the objection by Suffolk Wildlife Trust. On this basis the case officer will not be able to support the application at this time and the applicant will need to decide whether to withdraw the application to resubmit in spring with the outstanding surveys or whether to accept a refusal.

## **11. Defibrillator**

Update on application for funding

The Clerk has applied to Community Heartbeat for funding and has been told that the application should be viewed positively at their decision meeting next week. The defibrillator would cost £600, half its normal price, with the total cost being approx. £1706. This could possibly be reduced further by the sharing of training and a less expensive cabinet. The Parish Council agreed that this was a good option but would rather pay the increased amount for a lockable cabinet. Permission would need to be sought from the village hall to have the cabinet on the outside of the hall.

**Action Clerk**

## **12. Data Protection**

To discuss ongoing arrangements to comply with new Data Protection laws

The Clerk is arranging a compliance meeting with our Data Protection Officer for next year.

## **13 Councillors reports and items for future agenda**

The Clerk will arrange a walk around the village, with either Cllr Fulcher or Cllr Allen, to record all the outstanding potholes.

**Action Clerk**

The book swap shelves are still causing problems. The Clerk will speak to Cllr Fulcher about this.

**Action Clerk**

**14. Correspondence for information** to note the items listed below

14.1 Final recommendations for new council ward boundaries in West Suffolk published.

Circulated.

14. 2 Enforcement Policy Consultation. Circulated.

14. 3 Member development county lines, awareness session. The Clerk will be attending this.

14.4 West Suffolk, information session given by the Development Management Team. The Clerk will be attending this

14.5 Polling District Review for West Suffolk Council, circulated.

**15. Date of next meeting:** TBC

16. To consider the exclusion of the public and press in the public interest for consideration of the following items: 16.1 Personnel Issues. None. 16.2 Legal Issues. None.