

GREAT LIVERMERE PARISH COUNCIL

Minutes of Great Livermere Parish Council meeting held on Wednesday 17th November 2021 7:00 in Great Livermere Village Hall

Present. Cllrs H Johnston, A Johnston, S Charlton, R Charlton, A Norburn & W.S Councillor S Brown.

Adam Hudson has decided to step down from the Parish Council after many years' service. His input on the parish council will be missed. The Clerk will inform Democratic services at West Suffolk about Adam Hudson's resignation.

1. **Apologies for absence** C.Cllr R Hopfensperger

2. **Members Declarations of Interest and Dispensations:**

2.1 To receive declarations of interest from councillors on items on the agenda. None.

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

3. **Minutes** – The minutes of the Wednesday 15th September 2021 meeting were agreed and signed as a correct record.

4. **Meeting open to the public**

None present.

5. **Report from County Councillor:** R Hopfensperger.

Cllr Hopfensperger sent her apologies for the meeting and sent the following report.

Suffolk are entering into an Enhanced Response Area to help reduce COVID cases.

Additional Bus Stop

I have been e-mailing Helen Johnston and Simon Barnett (SCC) with regards to this. I have now asked Simon Barnett to officially put in place all that is needed (assessments etc.) to formally request a stop here. He will also try and talk to the bus company about trying to get something in the interim.

New Village Sign

I have completed the locality budget form for half of the cost of the new village sign, SCC will be in touch with the Clerk shortly to arrange payment.

6. **Report from West Suffolk Councillor:** S. Brown

Cllr Brown will ensure the Chairman is included in the Community Meals email list so that she can share the information on our Facebook page. Cllr Brown will arrange for the paperwork for his contribution towards the replacement village sign.

7. **Progress reports. For information, from:**

7.1. **Chairman**

7.1.1 Jubilee event 2022

The Village Hall Committee confirmed they would be hosting an event on 4th June 2022, between 2pm and 5pm. It will be a family event with background music and food. The Committee are still working on a budget. Cllrs S and R Charlton attended a zoom call to hear details about The Suffolk Festival 2022. This will be a celebration of Suffolk during The Queen's historic Platinum Jubilee and will bring together all people and communities in joyful celebration. The organisers were pleased to hear the Great Livermere are planning an event.

7.1.2 Bus service in Little Livermere.

As reported under item 5, Cllr Hopfensperger's report, an official request has been made for a new stop at Little Livermere. The Chairman will update the local residents who have made this request.

7.2 Clerk:

7.2.1 Appointment of tree warden

Following Cllr Hudson resignation Cllr S Charlton said he would be happy to take on the role of Tree Warden for the village.

7.2.2 Meeting dates 2022

The following meeting dates were agreed for 2022. 19th January. 9th March. 18th May. 20th July. 14th September. 16th November. The Clerk will book the hall for these dates. **Action Clerk**

7.2.3 Village Sign

The Clerk has asked the contractor to go ahead with the sign. Designs on metal have provided a quote and the Clerk has made a formal request to both Cllr Hopfensperger and Cllr Brown for funding towards the purchase. Just prior to the meeting Cllr Hopfensperger sent the paperwork, confirming her intention to pay £560 towards the costs.

7.2.4 New trees, Church Road

The replacement trees in Church Road have not been planted. The Clerk will contact Sicon about this. **Action Clerk**

7.2.5 Suffolk Care Services directory, update.

The directories for this year have all gone. They are working on the distribution for the new edition. The Clerk has pre-order copies for when this is published in January.

8 Finance.

8.1 To consider payments. To include:

Various	Admin	£616.17
D Thrower	grass Cutting	£250.00
Jeff Wells	Bus shelter	£20.00
SALC	Training	£7.50
Royal British Legion	Wreath/Donation	£30.00

8.2 Bank reconciliation, schedule of payments and budget report

The Clerk prepared a schedule of payments, a bank reconciliation and a budget report for the Councillors.

8.3 Budget To discuss budget for 2022/23

The budget for the year-end 2022 was discussed. It was agreed that we need to start saving towards the future replacement of the play area as the equipment there will need to be replaced in years to come. Cllr A Johnston has done some work around this and he prepared a document indicating that a current, like for like, replacement would be in the region of £19,770. It was acknowledged that a contingency for repairs, both in the play area and in the village in general should be included in the budget. It is likely that other costs will rise and as such it was agreed that, taking all these matters in to account, to precept for £7,500. This represents an increase of £4.69, for the entire year, based on an average band D property, for the Parish Councils element of the Council tax. The Clerk will submit the precept request to West Suffolk.

9 Footpaths

9.1 Update on Permissive path from Troston

Troston Farms have granted permission to use a strip of land for a permissive path from Troston, to join up with Great Livermere. Previously Euston Estates granted use of the land from Gt Livermere towards Troston and a path that skirts the field adjacent to Bury Road. Conditions will need to be met to enable the paths to be brought into use. In the first instance, posts and way-

markers will need to be erected. The Clerk will source these and also write to Euston Estates to confirm that we are planning on going ahead with the project.

The crops have been cleared enabling passage over the path near Bury Road.

The fallen wall on the footpath from the Church to The Street still needs repairing.

The bridge, previously reported is still in a poor state of repair. These have all been reported to directly to Claire Dickson, Rights of Way Officer at SCC.

10. Highway/village matters

10.1 Update on highway matters

10.1 Condition of Livermere Road pavement. Completed.

10.2 The hedge obscuring the playground sign. This is still outstanding

10.3 A blocked drain near to the bus stop, The Street. This is still outstanding.

10.4 Orchard Close – A blocked drain opposite Numbers 5 and 6 was reported. Completed.

10.5 Troston Road – A blocked drain outside number 2 Birds Croft reported. Completed.

10.6 Birds Croft – Blocked drains (located on Troston Rd and Orchard Close). Completed

10.7. Birds Croft – Outside number 2, following a safety inspection, an order was raised to repair a 15m length of the footway. Cllr Norburn will check to see if this work has been done.

Action Cllr Norburn

10.2 Emergency plan, update on progress.

The Clerk has started work on the plan. I was agreed that our next steps would be to identify people who could help as a point of contact or could offer more practical help, i.e. road clearing equipment, generator. The Clerk will continue to work on this and it will go on the January meeting for further discussion.

Action Clerk/All

11. Play area

11.1 Play area report.

There are no outstanding maintenance issues at the moment. As discussed under item 8.3, Cllr A Johnston has prepared a document looking at the replacement cost of the equipment. This information was used to inform the budget discussion.

12 Planning Matters None received.

13 Councillors reports and items for future agendas.

No additional reports made.

14. Correspondence for information

14.1 PCC consultation on new Police and Crime Plan.

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The draft Police and Crime plan, is now out for public consultation before being presented to the Police and Crime Panel in January. Comment can be made on line. The Clerk has circulated the email containing the link. Cllr H Johnston shared on village website for local residents to access. It was agreed that, fortunately, crime is not a real issue in Gt Livermere.

14.2 SCC, Lorry Route Map Review in Suffolk

Suffolk County Council is undertaking a review of recommended lorry routes across the county. The review is formed of two parts: a technical review of routes and a community-led review of issues on lorry routes. Comments can be made following this link.

<https://forms.office.com/r/EXa8fHbhAr> This information has been circulated.

14.3 Winter arrangements- rough sleeping. Cllr H Johnston shared on village website for local residents to access

14.4 Introduction to Self-Management for Arthritis - East of England - FREE ONLINE EVENT

Cllr H Johnston shared on village website for local residents to access

15. Date for next meetings: 19th January 2022 7.00 p.m.

16. To consider the exclusion of the public and press in the public interest for consideration of the following items: 16.1 Personnel Issues. None. 16.2 Legal Issues. None.