

GREAT LIVERMERE PARISH COUNCIL

Minutes of Great Livermere Parish Council meeting held on Wednesday 9th March 2022 7:00 in Great Livermere Village Hall

Present. Cllrs, A Norburn, H Johnston, A Johnston & WSC S Brown.

1. Co-option of new Parish Councillor

2. Apologies for absence Cllrs S Charlton, R Charlton & Cllr R Hopfensperger

3. Members Declarations of Interest and Dispensations:

3.1 To receive declarations of interest from councillors on items on the agenda. None.

3.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

3.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

4. Minutes –The minutes of the Wednesday 19th January 2022 meeting were approved and signed as a correct record.

5. Meeting open to the public None present.

6. Report from County Councillor: R Hopfensperger.

Cllr Hopfensperger sent through a report from Suffolk County Council. Cllr Hopfensperger also confirmed that she sent the most recent photos of the flooding to highways and she had not heard anything from the traffic commissioner re the bus stop at the time of the meeting.

7. Report from West Suffolk Councillor: S. Brown

Cllr Brown reported that there will be a Council Tax rise of approx. £1.71 per year for residents in Gt. & Lt. Livermere from April 2022. 8 electric vehicle chargers “fast chargers” are to be installed at St Andrews Street car park in Bury St Edmunds, work beginning in March 2022. Cllr Brown confirmed a financial grant shall be given towards the cost of Litter Picking equipment.

Action Clerk

8. Progress reports. For information, from:

8.1. Chairman

8.1.1 The Chairman thanked Cllrs Simon Charlton, Rachel Charlton and Andrew Johnston for planting the new trees in Church Road. The Clerk will look at the possibility of registering one of the new trees for the Queens canopy, for the Queens Jubilee.

Action Clerk

8.1.2 The Chairman has been contacted, by the person who looks after the bells in Gt Livermere, to ask if we would like the bells rung for the Queens Jubilee over the main weekend and for the torch relay if possible. The councillors felt this was a good idea. Cllr H Johnston will confirm this with the organiser.

Action Cllr H Johnston

8.2 Clerk:

8.2.1 Review of Standing and Financial orders and other Parish Council policies

The following documents were reviewed.: Asset Register, Compliance procedure, Data protection documents – various. Financial Standing orders, Standing orders, Clerks contract of employment, Training document, Risk Assessment, Dispensation policy. There is still some updating to do, the Clerk will action this and recirculate for final approval.

Action Clerk

9. Finance.

9.1 The following accounts were approved for payment.

Various	Admin	£628.21
Simon Charlton	Footpath Leaflet	£51.84
Dissigns	Footpath Leaflet	£124.80
Community Action Suffolk	Website	£60.00

9.2 Bank reconciliation, schedule of payments and budget report

The Clerk provide the Councillors with a schedule of payments, budget report and bank reconciliation. There was an error made with the VAT claim and an item was missed off the schedule. Fortunately we will soon be in a position to make another claim and the Clerk will ensure the missed payment is included. The Clerk is in discussions with the accounts software provider to see how this matter can be rectified in the accounts.

Action Clerk

9.3 End of year accounts.

The clerk has made arrangements to take the accounts to the internal auditor in April. Cllr H Johnston will carry out the internal Parish Council review.

Action Cllr H Johnston

10. Footpaths

10.1 Update on Permissive path from Troston

The post and postcrete has been purchased and their installation is in hand.

11. Highway/village matters

11.1 Update on highway matters

There has been flooding again in Livermere Road. This has been reported.

11.2 Emergency plan, update on progress.

The Clerk, Cllr H Johnston and Cllr A Johnston will do some work on this. This will start with a 'wish list' of resources that could potentially be needed in the event of an emergency.

Action Clerk, Cllr H Johnston and Cllr A Johnston

11.3 Confirmation of date for annual litter pick.

The date for the litter pick was confirmed as 9th April, starting at 10 am, meeting at the war memorial. It was agreed to purchase some of our own equipment.

Cllrs Brown and Hopfensperger have agreed to contribute half each towards the costs. The Clerk will order the items and pursue the grant offers.

Action Clerk

11.4 Review of grass cutting areas.

The Clerk is meeting with the grass contractor to confirm the areas to be cut this year. She is meeting at 9.30am Thursday 10th March, at the Church. Cllr A Johnston will also attend.

Action Clerk/A Johnston

11.5 Jubilee event 2022, notification of torch relay route through Gt Livermere.

The Festival of Suffolk torch relay for the Queens Jubilee is passing through Great Livermere on Sunday 22 May, the time is still to be confirmed. The Councillors will think about who might like to carry the torch through the village. The village Hall is hosting a free event with afternoon tea and entertainment for residents of the village, inside the hall. Tickets will be required. Information about the event will be sent out towards the end of March.

11.6 Bus service in Little Livermere, to receive any update

This matter is ongoing.

11.7 Increase of dog mess in the village.

There has been an increase of dog mess in the village. We have had more visitors to the village since lockdown and more dogs. However the increase of dog mess is not acceptable. Cllr H Johnston will source and put up some more anti dog pooh posters. The Clerk will see if there is a Public Spaces Protection Order on the play area that could be enforced to stop dogs being allowed on the area.

Action Clerk

11.8 Tree damaged by recent storm.

The Clerk is arranging to have the tree, brought down in the storm, removed. Attempts have been made to contact the gamekeeper and shoot organisers to see if they will remove it but as these have failed it was decided to remove the tree from the verge and war memorial so that grass cutting can begin. Tramar have been asked for a quote to remove it. At the meeting the chairman reported that the gamekeeper has said they would remove the tree. We will keep an eye on the situation and if the tree is not removed in the next week we will ask Tramar to remove it.

12. Play area

12.1 Play area report, circulated.

13. Planning Matters to include any applications/decisions received since the agenda was posted. None received.

14. Councillors reports and items for future agendas.

None received.

15. Correspondence for information

None received.

16. Date for next meetings: Annual Parish meeting followed by Annual Parish Council meeting Wednesday 18th May 2022 starting at 7.00 p.m.

17. To consider the exclusion of the public and press in the public interest for consideration of the following items:

17.1 Personnel Issues.

17.2 Legal Issues.