

## GREAT LIVERMERE PARISH COUNCIL

Minutes of Great Livermere Parish Council meeting held on Wednesday 18<sup>th</sup> January 2023 7:00 in Great Livermere Village Hall

Present. Cllrs, A Norburn, H Johnston, A Johnston, S. Charlton, R Charlton, E Ford & C.Cllr R. Hopfensperger.

### 1. **Apologies for absence**

Cllr T Redman was unable to attend the meeting.

### 2. **Members Declarations of Interest and Dispensations:**

2.1 To receive declarations of interest from councillors on items on the agenda.

2.2 To receive written requests for dispensations for disclosable pecuniary interests.

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act.

3. **Minutes** - Minutes of the Wednesday 16<sup>th</sup> November 2022 Parish Council meeting were agreed and approved as a correct record.

### 4. **Meeting open to the public**

None present.

### 5. **Report from County Councillor:** R Hopfensperger.

The Councillors discussed funding for the replacement battery and Emergency box. It was agreed that this would not be requested as, the other projects discussed below, were felt to be more important at this time. With this in mind, following on from the meeting with SCC Highways Engineer, Andrew Moore, it was agreed that any funding Cllr Hopfensperger could provide should go towards the traffic calming measures discussed. The works for the renewal of the lines has already been ordered. For further information on this see under item 10.2. With regard the request for an additional bus stop, this matter is still in hand. Cllr Hopfensperger was going to challenge the need for a hard standing and look at possible alternatives, i.e. road markings and signage. Cllr Hopfensperger will then going to get a quote, for the works, for discussion at the next meeting. Once we have all the information we will be in a better position to make an informed decision. This will go on as an agenda item for the next meeting. There will be a new combi team coming to clear gullies and paths in the village. Cllr Hopfensperger will ask that the team ensure the gullies by the bottle bank, in Troston Road and Orchard close are cleared and the path in The Street is cleared. Cllr Hopfensperger reported that the SCC budget is going to cabinet next week. There is a proposal to increase the Adult Social Services element by 2%. **Action Cllr Hopfensperger**

### 6. **Report from West Suffolk Councillor:** S. Brown

Cllr Brown did not attend the meeting.

### 7. **Progress reports. For information, from:**

#### 7.1. **Chairman**

7.1.1 To discuss any potential plans for the Kings Coronation.

The Village Hall Committee will canvas, via their Facebook page, residents to see if there is an appetite for a Coronation event. If the Committee decide to host an event the Parish Council would support this. The Parish council would however encourage the Committee to tap into any funding opportunities that come forward.

#### 7.1.2 Voter ID

It has been confirmed that Voter Photo ID for the May elections will definitely be needed. West Suffolk Council will be doing a big publicity campaign to make sure people are aware. The Parish Council will assist with this by putting some information on Facebook. Residents are also reminded that they can apply for postal votes and this is very simple process.

**Action Cllr H Johnston**

## **7.2 Clerk: To include:**

7.2.1 Report on action taken to inform Barclays for their periodic review.

The Clerk has been in communication with Barclays bank regarding a periodic review. Despite providing the information requested Barclays are still threatening to restrict the account. The Clerk is continuing to deal with this matter. **Action Clerk**

7.2.2 Introduction to PARISH.UK Network request for information, advice from SALC

The Clerk has been contacted by the PARISH. UK network, asking for information pertaining to the Parish Council. All the information requested is in the public domain but SALC reported that a number of councils across England have contacted their local County Association querying about this company. The National Association of Local Councils are investigating, and they will provide further details in their e-bulletin once they have more information. At this stage, they would advise councils to be very cautious.

7.2.3 Delivery Date - New Suffolk Care Services Directory 2023, to agree distribution.

24<sup>th</sup> January

It was agreed that the Care Directories would be delivered to Cllr H Johnston's house ready for distribution. **Action All**

7.2.4 Information on walks in England website.

It was agreed that we would be happy to have our walks leaflets included on the walks England website. The Councillors will check to see if we need any more of the Gt Livermere walks leaflets printed in the next print run. These would be printed at a discount. **Action All**

7.2.5 Councillor/Chairman training.

Cllr S Charlton, R Charlton and E. Ford would all like to undertake the Councillor training. Cllr H Johnston would like to undertake the Chairman's training. The Clerk will look in to dates for this. **Action Clerk**

## **8. Finance.**

8.1 The following accounts were approved for payment:

8.1.1 Admin expenses. Information circulated.

Receipt	West Suffolk	Recycling credit	£132.00
Payment	Barningham Parish Council	% contribution AB	£16.50
Payment	Various	Admin	£614.62
Payment	GLVH	S137	£500.00
Payment	Simon Charlton	Emergency Plan	£275.87

8.2 Bank reconciliation, schedule of payments and budget report.

The Clerk provided an up to date bank reconciliation, schedule of payments and budget report for the Councillors information.

## **9. Footpaths**

9.1 To discuss and review any footpath issues.

The Callow Hill footpath has been cleared very well. It was suggested we write to the landowner to thank them for the work they have done. **Action Clerk**

## **10. Highway/village matters**

10.1 Update on highway matters, to include an update on the new VAS posts and battery replacement.

As discussed under item 5 it was agreed not to pursue Cllr Hopfensperger for payment towards a new VAS post or battery replacement. This was because it was thought that the money would be better spent on other traffic calming measures in the village at this time. It is still hoped that the village will benefit from some new posts off the back of the ANRP scheme currently being run by SCC.

10.2 To discuss options for speed management in the village following a meeting with Police Community Engagement Officer, Lee Andrews- Pearce and Andrew Moore, SCC Community Liaison Engineer

The SCC engineer, Andrew Moore, has placed an order to renew the road markings. He is also working on a plan to add SLOW on the road at both sides of the junction and additional bend warning signage, coming in to the village from the Bury St Edmunds direction. It is hoped that Cllr Hopfensperger will fund these works.

Our Police Community Engagement Officer, Lee Andrews- Pearce discussed the possibility of setting up Community Speed Watch in the village. All training and equipment would be provided by Suffolk Police. We would need a minimum of 6 volunteers, they do not need to be Parish Council members. One of the volunteers would need to be the team co-ordinator. Cllrs S & R Charlton offered to co-ordinate the scheme for Gt Livermere. Volunteers would need to be vetted and approved by the police before being accepted on to the scheme. This process needs to be started as soon as possible. The Clerk has contacted Troston Parish Council to see if any volunteers there would be interested in joining the scheme and sharing both the equipment and volunteers. In principle Troston are keen to get involved. The Chairman will write something for Facebook and the newsletter asking for volunteers to help with the scheme.

**Action Cllr H Johnston, S Charlton & R Charlton**

PCSO Andrews-Pearce identified three sites as being potentially suitable. PCSO Andrews-Pearce will carry out checks to see if the fully meet the criteria.

Cllr A Johnston will download the data collected from the speed sign and see if this is useful for PCSO Andrews-Pearce

**Action Cllr A Johnston**

It was recognised that we do potentially have an issue with speeding through the village and we will formally request that the safety camera team visit the village in addition to pursuing the Speed Watch initiative.

**Action Clerk**

10.3 Rural Coffee Caravan, update on attendance.

The Clerk is still trying to make contact with the charity that runs the Caravan. She will continue to pursue this.

**Action Clerk**

10.4 To receive any update on concerns raised over trees on Street Farm land and Church Road. A resident has been in touch to express concerns about a tree in the village. The tree in question is on private land. Cllr Johnston has already informed the resident that the Parish Council have no power over trees on Private Land.

If the tree is deemed to be a danger to the highway it can be reported to SCC Highways, via their reporting tool [www.suffolk.gov.uk/roads-and-transport/highway-maintenance/report-a-highways-issue](http://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/report-a-highways-issue) The Clerk will write to the resident, to share this information and to ask for their permission to share his contact details with the landowner. Once this permission has been obtained, she will put the two parties in touch so the resident can discuss their concerns with the landowner.

**Action Clerk**

10.5 To discuss 2023/24 grass cutting tender

The Clerk has obtained four quotes for the grass cutting for 2023/24. These were from David Thrower, Tamar. RH Landscapes and TOP Garden Services. Following discussion, it was agreed, in principle, to carry on with our current contractor, David Thrower, as we have been happy with his work and his price was competitive. The Parish Council would however like clarification on some issues. These are clarification of the price for item k on the tender schedule, confirmation that the price for the Church is per cut, confirmation that any invoices received will include the dates cuts were carried out and finally we would like to see a copy of Mr Thrower's insurance certificates. Once these queries have been addressed to the Councils satisfaction it was agreed the contract would be awarded again to Mr Thrower.

**Action Clerk**

10.6 Bus service in Little Livermere, to receive any update.

See under item 5

## **12. Play area**

12.1 Play area report, circulated.

There are a number of items that need addressing in the play area. Cllr A Johnston will meet with Tramar to discuss these repairs. **Action Cllr A Johnston**

12.2 To discuss issues with loose dogs in the play area.

The Parish Council were made aware of dogs loose in the play area. It would appear that they are coming under the fence/gate of an adjacent property. It was agreed to write to the resident to ask that they make sure their dogs do not get in to the play area. It was further resolved to contact Havebury and West Suffolk Council to appraise them of the situation. **Action Clerk**

**13. Planning Matters** to include any applications/decisions received since the agenda was posted. None received

## **14. Councillors reports and items for future agendas.**

None.

## **15. Correspondence for information**

15.1 Information from West Suffolk Council on Suffolk's provisional devolution deal. Noted.

15.2 PCC proposes increase in precept to fund Constabulary in 2023/24, survey.

The Councillors completed the survey, supporting the increase suggested by the Police commissioner. Increasing the precept by 6% would add approximately £3.9m to the annual policing budget in Suffolk. **Action Clerk**

15.3 Voter ID

See under item 7.1.2

15.4 About Multiply Suffolk

Multiply Suffolk aims to help people improve their ability to understand and use maths in daily life, home, and work. A digital copy of information has been requested.

15.5 Delivering affordable rural housing across West Suffolk Questionnaire

The Parish Council completed the questionnaire. They felt that there was no need for affordable housing in the village as the village has a high percentage of tenanted properties. In addition, they felt there are not sufficient infrastructure to support more housing.

**16. Date for next meetings:** March 15<sup>th</sup> 2023 at 7pm.

## **17. To consider the exclusion of the public and press in the public interest for consideration of the following items:**

17.1 Personnel Issues. None.

17.2 Legal Issues. None.