

# GREAT LIVERMERE PARISH COUNCIL

Vicki Gay, Clerk to the Council  
Red House, Back Hills Botesdale, Diss, Norfolk, IP22 1DW  
Email. [clerk@greatlivermere-pc.gov.uk](mailto:clerk@greatlivermere-pc.gov.uk)

## GREAT LIVERMERE PARISH COUNCIL MEETING WEDNESDAY 18<sup>th</sup> MARCH 2026 AT 7.00pm GREAT LIVERMERE VILLAGE HALL THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

### AGENDA

1. **Apologies for absence**
2. **Members Declarations of Interest and Dispensations:**
  - 2.1 To receive declarations of interest from councillors on items on the agenda.
  - 2.2 To receive written requests for dispensations for disclosable pecuniary interests.
  - 2.3 To grant dispensations as appropriate under Section 33 of the Localism Act.
3. **Meeting Open to the Public**
4. **Minutes** - to confirm and sign the minutes of the Wednesday 21<sup>st</sup> January 2026 and Thursday 12<sup>th</sup> February meetings as correct records. (Minutes circulated)
5. **Report from County Councillor (SCC): R Hopfensperger.**
6. **Report from West Suffolk district Council (WSDC). Councillor: A Speed.**
7. **Progress reports from Chairman and Clerk**
  - 7.1 To receive feedback from recent WSDC Parish Conference .
  - 7.2 To confirm WCAG2.2AA website compliance
  - 7.3 To receive feedback from SALC Safeguarding training.
  - 7.4 To discuss options for cloud storage.
8. **Finance/Policy/Compliance.**
  - 8.1 To approve/note the following payments/receipts.

Description	Type	Name	Total
TAX collected by HMRC	Payment	HMRC	-£229.83
Bank charges	Payment	Unity Bank	-£6.00
Bank charges	Payment	Unity Bank	-£6.00
Accounts software	Payment	Mijan	-£84.00
Website compliance	Payment	CAS	-£108.00
Bus shelter cleaning	Payment	J Wells	-£22.00
Goal for play area	Payment	CCTS	-£702.00
Salary/Office	Payment	Various	-£944.81
  - 8.2 Bank reconciliation, budget report and schedule of payments
  - 8.3 To discuss and agree schedule for policy-document adoption and review. (Circulated)
  - 8.4 To review Asset Register. (circulated)
  - 8.5 To agree Information Protection Policy. (circulated)
  - 8.6 To review and update Freedom of Information Policies. (circulated)
  - 8.7 To review Privacy Policy. (circulated)
  - 8.8 To receive Internal Audit Control Report and confirm arrangements for the appointment of auditor for 2025/26.

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## 9. Play area

- 9.1 Play area report, circulated.
- 9.2 To note installation of replacement of football nets/goals.
- 9.3 WSDC Communities Capital Fund, to note grant application submission.
- 9.4 WSDC Play Area Service Agreement, to note changes to inspection frequency.
- 9.5 To discuss option for Councillor play area inspection rota.
- 9.6 To discuss WSDC consultation on our Public Spaces Protection orders (PSPO)
- 9.7 To discuss any areas of concern.

## 10. Highway/village matters

- 10.1 Update on Highway matters to include:
  - 10.1.1 To receive any Vehicle Activated Sign (VAS)
- 10.2 Footpath issues. To include
  - 10.2.1 To receive any update on the issue with bridge at Ampton water.
- 10.3. Village Matters to include:
  - 10.3.1 To receive feedback from the recent litter pick.
  - 10.3.2 To confirm removal of the War Memorial from the Grass Cutting Contract and to discuss arrangements for cutting the grass at The Forge.

## 11. Environmental Issues

- 11.1 To receive any update regarding environmental issues.

## 12. Planning Matters to include any applications/decisions received since the agenda was posted.

- 12.1 DC/25/1992/FUL Planning application - composting closet against north wall. St Peters Church, Church Road, Great Livermere. Livermere Parochial Church Council. To receive written statement from the Parochial Church Council (PCC) confirming that the toilet facilities would be available for use only during church services and church-related events.
- 12.2 DC/26/0166/HH - a. single storey front porch extension b. single storey rear extension, 16 Mere View The Street Great Livermere.
- 12.3 DCON(D)/20/0539|Application to part discharge condition 13b (Nat Eng Bat Licence) of application DC/20/0539/FUL, Plot 1 Land Opposite Street Farm House, The Street Great Livermere.
- 12.4 To note WSDC consultation on the Barningham Neighbourhood Plan.

## 13. Councillors reports and items for future agendas.

## 14. Correspondence for action/information

- 14.1 WSDC Better Recycling and Easter Bin collection information, circulated
- 14.2 WSDC Renters Rights information, circulated.
- 14.3 SALC/SCC Highways Survey, circulated.

## 15. Date of next meetings:

Date of next meeting Wednesday 20<sup>th</sup> May 2026, 7pm in the Village Hall

## 16. To consider the exclusion of the public and press in the public interest for consideration of the following items: 16.1 Personnel Issues. 16.2 Legal Issues.

*Please note that copies of any associated papers, included for discussion on the agenda, not already on the website, are available upon request from the Parish Clerk.*